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WICOMICO COUNTY	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	51469-2327 Prepare in Duplicate Retain one (1) copy and forward original to address on left.
Reporting Agency		
Department of Corrections		
Division or Unit-----Finance		

CERTIFICATE OF RECORDS DISPOSAL

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
1	INMATE DAILEY DEPOSITS & TRANSACTIONS POSTED	C1145	#1	YR 1998	2	7/28/11, 7/29/11	BURIED
2	INMATE DAILEY DEPOSITS & TRANSACTIONS POSTED	C1145	#1	YR 1999	2	7/28/11, 7/29/11	BURIED
3	INMATE DAILEY DEPOSITS & TRANSACTIONS POSTED	C1145	#1	YR 2000- 08	18	7/28/11, 7/29/11	BURIED
4	ACCOUNTS PAYABLE FILES	C1145	#10	YR 2000	2	7/28/11, 7/29/11	BURIED
5	ACCOUNTS PAYABLE FILES	C1145	#10	YR 2002-07	16	7/28/11, 7/29/11	BURIED
6	BANK STATEMENTS & CANCELLED CHECK COPIES	C1145	#8	YR 2000-05	8	7/28/11, 7/29/11	BURIED
7	COMMISSARY & INMATE WELFARE CHECKS & REPORTS	C1145	#4	YR 1999	1	7/28/11, 7/29/11	BURIED
8	COMMISSARY & INMATE WELFARE CHECKS & REPORTS	C1145	#4	YR 2002	1	7/28/11, 7/29/11	BURIED
9	COMMISSARY & INMATE WELFARE CHECKS & REPORTS	C1145	#4	YR 2004-06	6	7/28/11, 7/29/11	BURIED
10	INVOICES FOR DOC BILLING, US MARSHALL, DRUG COURT & OTHER JAILES	C1145	#6	YR 2000	1	7/28/11, 7/29/11	BURIED
11	INVOICES FOR DOC BILLING, US MARSHALL, DRUG COURT & OTHER JAILES	C1145	#6	YR 2001	1	7/28/11, 7/29/11	BURIED
12	INVOICES FOR DOC BILLING, US MARSHALL, DRUG COURT & OTHER JAILES	C1145	#6	YR 2002	1	7/28/11, 7/29/11	BURIED
13	INVOICES FOR DOC BILLING, US MARSHALL, DRUG COURT & OTHER JAILES	C1145	#6	YR 2005	2	7/28/11, 7/29/11	BURIED
14	INVOICES FOR DOC BILLING, US MARSHALL, DRUG COURT & OTHER JAILES	C1145	#6	YR 2006	2	7/28/11, 7/29/11	BURIED
15	INVOICES FOR DOC BILLING, US MARSHALL, DRUG COURT & OTHER JAILES	C1145	#6	YR 2007	6	7/28/11, 7/29/11	BURIED
16	INVOICES FOR DOC BILLING, US MARSHALL, DRUG COURT & OTHER JAILES	C1145	#6	YR 2008	1	7/28/11, 7/29/11	BURIED

17	CONTRACTS	C1145	#14	YR 2000-06	2	7/28/11, 7/29/11	BURIED
18	RECEIPT BOOKS FROM BOOKING & MAILROOM	C1145	#7	YR 2002-07	4	7/28/11, 7/29/11	BURIED
19	GRANT REPORTS	C1145	#9	YR 2000-01	2	7/28/11, 7/29/11	BURIED
20	REQUISITIONS & PURCHASE ORDERS	C1145	#11	YR 2004	2	7/28/11, 7/29/11	BURIED
21	CHECKS TO THE COUNTY	C1145	#2	YR 2004	2	7/28/11, 7/29/11	BURIED
22	BANK STATEMENTS & CANCELLED CHECK COPIES	C1145	#8	YR 2007	2	7/28/11, 7/29/11	BURIED
23	FISCAL BUDGET REVENUE & EXPENSES	C 1145	#3	YR 2002-08	12	7/28/11, 7/29/11	BURIED

I hereby certify that the records listed above were disposed of as indicated.

Ann Marie Poel
Signature

Chief Finance Officer
Title

7/29/11
Date